



The School Board of Miami-Dade County, Florida
SCHOOL BOARD ADMINISTRATION BUILDING
Bureau of Procurement and Materials Management
1450 N.E. 2nd Avenue, Room 352
Miami, FL. 33132

Direct All Inquiries To
Procurement Management Services
R. Johnson
PHONE: (305) 995-2361
TDD PHONE: (305) 995-2400

BID/RFP ADDENDUM

BID/RFP No.: 024-KK03

BID/RFP TITLE: CAFETERIA SPECIALTY SUPPLY ITEMS

Date: 02/11/2010
Addendum No. 1

This addendum modifies the conditions of the above referenced BID/RFP as follows:

- 1) Change in Special Conditions #4, adding a clause at the end of the paragraph stating a 30 day advance notice.
- 2) Elimination of Items 3A and 3B on Format B (Items on Bid) Excel Spreadsheet.
- 3) Opening Date and Time for this bid solicitation is changed to TUESDAY, FEBRUARY 23, 2010 at 2:00 p.m. EST.
- 4) Bidders are reminded to review all bid documents, including special conditions, specifications, and attachments before submitting their bid proposal. Also, bidders are reminded to monitor the M-DCPS Procurement Website for further information, including responses to Questions and Comments submitted for this bid solicitation.

The attached pages containing clarifications, additional information and requirements constitutes an integral part of the referenced bid.

1. If your bid/proposal has not been mailed, substitute the pages marked REVISED and mail your entire bid/proposal package. **REMEMBER TO SIGN THE BIDDER QUALIFICATION FORM.**
OR
2. If your bid/proposal has been mailed, sign and return this addendum form with the revised pages by the time and date indicated on the Bidder Qualification Form. BY SIGNING THIS ADDENDUM, THE VENDOR AGREES TO THE TERMS AND CONDITIONS CONTAINED IN THE BIDDER QUALIFICATION FORM AND ALL RELATED BID DOCUMENTS.

I acknowledge receipt of Addendum Number

PLEASE NOTE: If your firm has mailed a copy of this bid/proposal to another vendor, it is your responsibility to forward them a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL I.D. _____ FAX # _____

BY: SIGNATURE (Manual): _____
OF AUTHORIZED REPRESENTATIVE

NAME (Typed)- _____ TITLE: _____
OF AUTHORIZED REPRESENTATIVE

MIAMI-DADE COUNTY PUBLIC SCHOOLS (M-DCPS)
**BID PROPOSAL FORM (FORMAT A) TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY,
FLORIDA**

BID 024-KK03	BUYER R. JOHNSON	PAGE SC 2
CAFETERIA SPECIALTY SUPPLY ITEMS - ADDENDUM #1 ISSUED ON 02/11/2010 (Item #4)		

SPECIAL CONDITIONS: CONTINUED

The primary vendor shall initially assume all responsibilities of this bid. If, however, during the term of the contract the primary vendor cannot fulfill their contract, the alternate vendor shall assume all responsibilities. The alternate vendor's prices must remain the same as originally bid and must remain firm for the duration of the contract. All vendors agree to this condition by signing their bid.

4. **NON-EXCLUSIVITY:** M-DCPS reserves the right to procure items herein described, including, awarding of other contracts, the use of contracts awarded by the State of Florida, any county or municipality, or any authorized contract, whichever is considered in the best interest of M-DCPS. **An advance notice of 30 days shall be given should the district decide to invoke the non-exclusivity clause above.**
5. **ESTIMATED QUANTITIES:** The estimated quantities provided in the bid proposal are for bidder's guidance only. No guarantee is expressed or implied, as to quantities that will be used during the contract period.
6. **DEFAULT:** The supplier(s) shall inform the purchaser of any problems or delays in providing the awarded item(s) as required. The School Board shall consider repetitive non-deliveries, late deliveries, and/or deliveries of products not meeting specifications, to be a default of contract, and may result in a termination of the contract with the pertinent default penalty imposed, as defined in Instructions To Bidders, Section VI. E.
7. **PRICING:** It is expected that the prices submitted shall remain firm for the entire contract and extension period (if any), as stated above. However, fluctuating market conditions may affect the ability of awarded bidder(s) to maintain the original bid prices during the extension period. Therefore the Awarded Bidder(s) may request a price adjustment based on verifiable changes in the market prior to the end of the initial contract or each extension period to be valid for the upcoming contract extension period. If the request(s) is/are approved by Procurement Management Services, these changes would take effect for the extension period after the close of business day on the Friday that the existing contract or extension expires respectively.
 - A. All requests for price adjustments must be submitted in writing to Procurement Management Services, with substantial documentation, including but not limited to, applicable market indexes for the product(s) affected, letters from the manufacturer/producer of the product(s), Producer Price Indexes (PPI) published by the U.S. Department of Labor, using a composite of the following indexes: Local Trucking with Storage (SIC4214) and any other documentation supporting a request for price adjustment. The price adjustment shall not exceed the producer price index as reported by the Department of Labor or any applicable market index published by a federal, state, or local government agency.
 - B. M-DCPS will review all requests for price adjustments, and reserves the right to reject or to modify any and all requests as deemed to be in the best interest of M-DCPS with appropriate documentation provided to the awarded vendor(s). Each price adjustment is reviewed and submitted to M-DCPS by the awarded vendor(s) for approval. If mutually agreed upon, the price adjustment(s) shall be valid for the next contract and/or extension period unless the adjustment period is otherwise stated and approved by Procurement Management Services at M-DCPS. Awarded vendor(s) who are granted price adjustments for the initial award period must make these price adjustments valid for the contract extension period.
 - C. After the first price adjustment is approved, future price adjustments can be submitted at least six months before the expiration of the contract/extension period unless the adjustment period is

Miami-Dade County Public Schools (M-DCPS) Bid Proposal Form				Bid No. 024-KK03 Buyer: R. Johnson		CAFETERIA SPECIALTY SUPPLY ITEMS	
PLEASE COMPLETE ALL SHADED AREAS. If writing in information, use ink or black ribbon to fill in areas. If using a computer, print an original copy to submit with bid documents as mentioned in Special Conditions #21.				FORMAT B			
NOTE: This Excel spreadsheet can be electronically completed and submitted with the bid package as a file(CD, Floppy Disk, Jump Drive, etc.) HOWEVER, BIDDERS MUST PRINT A PAPER COPY OF THE COMPLETED FILE AND SUBMIT IT WITH THE BID DOCUMENTS.							
Bidder Name:		Enter Company Name Here>>>					
Item	Description	ESTIMATED Quantity		Item Description		Unit Price	
				FILL IN SHADED BOXES		to M-DCPS Site	
1	Oblong Sandwich/A-La-Carte Container	500	BRAND:			\$	
Specifications:	Clear Plastic	Cases of 250	MODEL:				Totals calculate only if units are entered electronically
	Hinged lid container	Containers	Items per Pack Size:				
	Approximately 8 3/4 " X 4 1/2" X 3"		# Cases:	#DIV/0!			
	Minimum gauge of 7 mills		CASE PRICE				
	For use in temperature range of approximately 32°F - 212°F		Additional				
Color:	Clear		Information:				
Pack Size:	250 containers per case RECOMMENDED						
<u>Approved Brand 1</u>	Brands meeting specifications						
SAMPLES:	AS STATED IN SPECIAL CONDITIONS #10						
Evaluation Unit:	PER CASE OF 250 INDIVIDUAL CONTAINERS						
2	Square Sandwich/A-La-Carte Container	500	BRAND:			\$	
Specifications:	Clear Plastic	Cases of 250	MODEL:				Totals calculate only if units are entered electronically
	Hinged lid container	Containers	Items per Pack Size:				
	Approximately 5 1/2" X 6" X 3"		# Cases:	#DIV/0!			
	Minimum gauge of 7 mills		CASE PRICE				
	For use in temperature range of approximately 32°F - 212°F		Additional				
Color:	Clear		Information:				
Pack Size:	250 containers per case RECOMMENDED						
<u>Approved Brand 1</u>	Brands meeting specifications						
SAMPLES:	AS STATED IN SPECIAL CONDITIONS #10						
Evaluation Unit:	PER CASE OF 250 INDIVIDUAL CONTAINERS						

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PLEASE COMPLETE ALL SHADED AREAS. If writing in information, use ink or black ribbon to fill in areas. If using a computer, print an original copy to submit with bid documents as mentioned in Special Conditions #21.				FORMAT B			
NOTE: This Excel spreadsheet can be electronically completed and submitted with the bid package as a file(CD, Floppy Disk, Jump Drive, etc.) HOWEVER, BIDDERS MUST PRINT A PAPER COPY OF THE COMPLETED FILE AND SUBMIT IT WITH THE BID DOCUMENTS.							
Bidder Name:		Enter Company Name Here>>>					
Item	Description	ESTIMATED		Item Description		Unit Price	
		Quantity		FILL IN SHADED BOXES		to M-DCPS Site	
ITEMS 3A AND 3B DELETED FROM BID 024-KK03 VIA ADDENDUM # 1 ON FEBRUARY 11, 2010.							
M-DCPS RESERVES THE RIGHT TO AWARD OR REJECT IN ANY COMBINATION ITEMS 3A & 3B							
3A M-DCPS No.: PM Internal No.: 024-KK03 Specifications: 5 Compartment Tray Approximately 10 1/4 " x 8 1/4" x 1", Styrofoam material, black in color Minimum gauge of 8 mills Pack Size: Packed in cardboard cartons. Packed 500 per case RECOMMENDED Minimum order: 648 cases per truckload based on recommended packaging listed above. SAMPLES: Sample required: 1 case <u>Approved Brand 1</u> PACTIVE TH10500 - BLACK COLOR <u>Approved Brand 2</u> GENPAK 10500 - BLACK COLOR <u>Approved Brand 3</u> DARNEL DU2014501 - BLACK COLOR <u>Approved Brand 4</u> OR Other Brands meeting specifications Evaluation Unit: PER CASE OF 500 INDIVIDUAL TRAYS		75,000 Cases Combined 3A AND/OR 3B	BRAND: MODEL: Items per Pack Size: Number of Packing Units:	0 UNIT PRICE Additional Information:	\$ Totals calculate only if units are entered electronically		
3B M-DCPS No.: PM Internal No.: 024-KK03 Specifications: 5 Compartment Tray Approximately 10 1/4 " x 8 1/4" x 1", Styrofoam material, black in color Minimum gauge of 8 mills The word "MILK" must be printed in center compartment of tray Pack Size: Packed in cardboard cartons. Packed 500 per case RECOMMENDED Minimum order: 648 cases per truckload based on recommended packaging listed above. SAMPLES: Sample required: 1 case <u>Approved Brand 1</u> Brands meeting specifications Evaluation Unit: PER CASE OF 500 INDIVIDUAL TRAYS		75,000 Cases Combined 3A AND/OR 3B	BRAND: MODEL: Items per Pack Size: Number of Packing Units:	0 UNIT PRICE Additional Information:	\$ Totals calculate only if units are entered electronically		
		Total below calculates only if units are entered electronically					
TOTAL ESTIMATED PACKING UNITS for Bid Items 1-3:		#DIV/0!	EST. TOTAL PRICE: ALL ITEMS			\$0.00	
IMPORTANT NOTE...If the manufacturer's number is: a) no longer available and has been replaced with an updated number, or b) incorrect, the bidder should indicate the corrected manufacturer number on in the spaces provided.							